

Lycoming Career & Technology Center  
Joint Operating Committee  
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on January 21, 2016 at 7:00 p.m. at the LycoCTC Cafe.

Mr. George Hagemeyer -President called the meeting to order at 7:06 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mrs. Diane Santo	P	Mr. Randy Eddinger		East Lycoming
Mr. Edward Ade Jr.	P	Mr. John Raymond		Loyalsock
Mr. George Hagemeyer	P			Montoursville
Mrs. Rhondel Moyle	A	Mr. Bob Titman	P	Muncy
Mr. Elias Stevens	A	Mr. Todd Moser		Warrior Run

Others present: Mr. Michael Pawlik, Mr. David Maciejewski, Mr. Eric Butler, Mr. Christopher Kenyon, Solicitor and Mrs. Patricia Kepner

## **PUBLIC COMMENT / PRESENTATIONS**

### **MEETING MINUTES**

Mrs. Santo moved and Mr. Ade seconded the motion to accept the minutes from the December 17, 2015 regularly scheduled public meeting. The motion carried. 4-0

### **FINANCIAL REPORTS**

Mr. Ade moved and Mrs. Santo seconded the motion to accept the bills from December 11, 2015 to January 14, 2016 in the amount of \$207,576.31. The motion carried. 4-0

Mrs. Santo moved and Mr. Ade seconded the motion to accept the financial reports ending December 31, 2015. The motion carried. 4-0

### **FORMAL ACTION**

Mr. Ade moved and Mrs. Santo seconded the motion to approve the Local Audit for the 2014-2015 school year ending June 30, 2015 as presented. The motion carried 4-0

## **ADMINISTRATIVE REPORTS**

### **Facilities / Operations:**

Mr. Butler discussed the issue of snow and ice falling from the roof over the back door. Lyco is currently trying to figure out the best solution to this problem. For the short term, it was suggested that on snowy days, we open the gate and allow our students attending classes in the Hughesville High School building to go in that way. For the long term, we would need to have an architect come in and look at re-designing that part of the building.

### **Curriculum/Programs/Enrollment:**

Mr. Butler talked about the 9<sup>th</sup> grade tours and stated that the final tour of Warrior Run students would be the following day. Lyco is expecting approximately 175 prospective students. There will be a guest speaker for our current students during this time in which they will be learning about their online presence and how it affects their job prospects. Mr. Butler said that the tours have been excellent so far and that this year the ninth graders have really been great in terms of respect, attentiveness, asking questions, etc. He is very excited about the students that will be coming next year.

Lyco has also done a few visits to the home schools this year. They are discussing the possibility of fourth graders from Warrior Run coming to visit at some point in the future.

EMR training has started in the criminal justice class. Mr. Reed has been doing the PC Now entrance exam with the students. If they pass, they will get college credit for this class. The board expressed an interest in learning the final number of students that pass the entrance exam.

NOCTI testing will be starting soon. Mr. Butler shared the assessment blueprints for the courses that show what information the students are required to know for the tests. He discussed the Program of Study task lists for the programs and explained that the colleges require this information for the articulation agreements. He mentioned that the POS lists are part of a state-wide curriculum and they are the same at all CTE schools across the board in Pennsylvania. This helps us in evaluating transfer students- we can see what skills they have accomplished before coming here.

The Skills USA competition will be held at Penn College on Friday, January 29<sup>th</sup>.

#### **Instruction / Professional Development:**

Our new construction assistant, Bill Way has been here for a few weeks, and is doing a great job.

Mr. Butler stated that Lyco has always offered mid-session elective classes for those programs that do not have a mid-session class. There is interest for Deb Currinder to teach a Crime Scene Investigation class next year. The East Lycoming Education Foundation is planning a summer camp program in which some of our Lyco instructors may be participating.

Mr. Butler mentioned that some of the instructors are participating in a Penn State class that is taking place here at Lyco for the spring semester.

Lyco instructors participated in a joint in-service last week at Sun Tech that focused on formative assessment, a classroom strategy that ensures that all students remain engaged. The in-service was very informative and our instructors are already incorporating some of the skills they learned.

#### **Communications / Public Relations:**

Mr. Butler talked about a career pathways curriculum at Warrior Run. They are interested in Lyco possibly being involved in this by having their students be considered diversified occupations at Lyco and having the opportunity to be able to work in co-op positions. He will be researching the cost and feasibility of this.

#### **ADDITIONAL INFORMATION**

The next Joint Operating Committee Meeting will be held Thursday, February 18, 2016 at 7:00 pm at the Lycoming Career & Technology Center Café.

#### **ADJOURNMENT**

With no further business Mr. Ade moved and Mrs. Santo seconded the motion to adjourn at 7:27 pm.  
The motion carried. 4-0

Respectfully submitted,  
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary