

Lycoming Career & Technology Center  
Joint Operating Committee  
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on October 20, 2016 at 7:00 p.m. at the LycoCTC Cafe.

Mr. George Hagemeyer -President called the meeting to order at 7:00 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mrs. Diane Santo	P	Mr. Randy Eddinger		East Lycoming
Mr. Edward Ade Jr.	P	Mr. John Raymond		Loyalsock
Mr. George Hagemeyer	P			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Elias Stevens	A	Mr. Todd Moser	P	Warrior Run

Others present: Mr. David Maciejewski, Mr. Michael Pawlik, Mr. Eric Butler, Mr. Christopher Kenyon, Solicitor, and Mrs. Patricia Kepner, Board Secretary

### **MEETING MINUTES**

Mr. Ade moved and Mrs. Santo seconded the motion to accept the meeting minutes from the September 15, 2016 regularly scheduled meeting. The motion carried 5-0

### **FINANCIAL REPORTS**

Mr. Ade moved and Mr. Moser seconded the motion to accept the bills from September 9, 2016 to, October 13, 2016 in the amount of \$178,857.49 The motion carried 5-0

Mrs. Santo moved and Mrs. Moyle seconded the motion to accept the financial reports for the period ending September 30, 2016. The motion carried 5-0

### **FORMAL ACTION**

Mr. Ade moved and Mrs. Santo seconded the motion to approve the first reading of LycoCTC policies 115- cooperative education, 117-homebound, 121-field trips, 124- summer school, and 247- hazing as presented. The motion carried 5-0

Mr. Ade moved and Mr. Moser seconded the motion to approve the Occupational Advisory Committee Member list as presented. The motion carried 5-0

Mrs. Santo moved and Mr. Ade seconded the motion to approve Valerie Myers as a Health Careers Advisory Committee member as presented. The motion carried 5-0

Mr. Ade moved and Mrs. Moyle seconded the motion to approve Barbara Snyder, Susan Heffner, and Martha Davis as Culinary Arts Advisory Committee members as presented. The motion carried 5-0

### **ADMINISTRATIVE REPORTS**

#### **Facilities / Operations:**

Mr. Butler discussed the monthly meetings we hold at Lyco and that the importance of these meetings is two-fold: we get useful feedback from the sending districts and in turn, we are able to get information back to them.

One of the overhead doors in the automotive shop was broken and Mr. Butler thanked ELSD for fixing it so quickly.

Mr. Butler recently met the two new Superintendents, Mrs. Christina Bason from Montoursville, and Dr. Alan Hack from Warrior Run.

### **Curriculum/Programs/Enrollment:**

The café opened for lunch earlier in the month. Chef Anstadt had to put a few limitations on the times and number of carry-outs in order to have things run more efficiently and to maximize instructional time. They will also be getting a POS system for the café which will allow the students to use iPads to take orders and keep track of inventory.

We purchased new textbooks for the construction class, and Mr. Smith is very happy with them. There are also new certifications from the National Association of Home Builders that go along with the textbooks.

Automotive is working on getting their Snap-on scan tool certification.

The computer class will be getting A plus certified again this year.

### **Instruction / Professional Development:**

Paraprofessionals Pam Foresman, Jackie Harer, and Stacie Zimmerman participated in a conference which focused on Career and Technical Education. The conference took place in Middletown, and PDE paid for their overnight accommodations.

The staff went through Google drive training during the August in-service. Mr. Butler acknowledged that it is proving to be a very powerful tool – it is efficient and a real time saver, not to mention the savings we will see in the future on ink and copy paper.

Mrs. Cooley has begun doing OSHA classes with some of the students.

Penn College and Indiana University of Pennsylvania have already come in this year to do presentations in the classrooms. We have more colleges scheduled in the upcoming months.

The Integrated Learning Conference will be held at Penn State November 2-4. The conference focuses on integrating academics and technical skills to make classrooms more interesting for students. Several of our instructors will be attending.

Our new criminal justice instructor, Cathy Farr is doing an excellent job, and she just completed the first part of her Occupational Competency Assessment.

Dawn Shaffer, our health careers instructor is currently doing her student teaching and is doing a great job.

### **Communications/ Public Relations:**

The buddy benches that were made in the construction class have been placed at the three East Lycoming grade schools. WNEP is supposed to be doing a story on them at Ashkar.

LycoCTC will be featured in the next issue of the Chamber Connection.

### **ADDITIONAL INFORMATION**

The next Joint Operating Committee Meeting will be held Thursday, November 10, 2016 at 7:00 pm at the Lycoming Career & Technology Center Café.

### **ADJOURNMENT**

With no further business, Mr. Ade moved and Mr. Moser seconded the motion to adjourn at 7:41 pm. The motion carried 5-0

The JOC went into executive session to discuss personnel until 7:59.

Respectfully submitted,  
Lycoming Career & Technology Center

*Patricia Kepner*

Patricia Kepner: Board Secretary