

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on August 17, 2017 at 7:01 p.m. at the LycoCTC Cafe.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mrs. Diane Santo	P	Mr. Randy Eddinger		East Lycoming
Mr. Edward Ade Jr.	A	Mr. John Raymond	P	Loyalsock
Mr. George Hagemeyer	A			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Douglas Whitmoyer	P	Mr. Todd Moser		Warrior Run

Others present: Mr. David Maciejewski, Mr. Michael Pawlik, Mr. Beau Hoffman, McCormick Law Firm
Mr. Eric Butler, Mrs. Patricia Kepner, Board Secretary

Beau Hoffman, McCormick Law Firm opened the meeting at 7:00 p.m. and asked for nominations for President Pro – Temp.

Mr. Raymond moved and Mr. Whitmoyer seconded the motion to appoint Diane Santo as the President Pro-Temp for the August 17, 2017 meeting. The motion carried 4-0.

MEETING MINUTES

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to accept the meeting minutes from the June 15, 2017 regularly scheduled meeting. The motion carried 4-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to accept the bills from June 9, 2017 to June 30, 2017 in the amount of \$150,803.28, as amended by Dave Maciejewski. The motion carried 4-0.

Mrs. Moyle moved and Mr. Raymond seconded the motion to accept the bills from July 7, 2017 to July 13, 2017 in the amount of \$90,886.27, as amended by Dave Maciejewski. The motion carried 4-0.

Mr. Raymond moved Mr. Whitmoyer and seconded the motion to accept the bills from July 14, 2017 to August 10, 2017 in the amount of \$188,139.73 The motion carried 4-0

Mrs. Moyle moved and Mr. Raymond seconded the motion to accept the financial reports for the period ending June 30, 2017. The motion carried 4-0.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to accept the financial reports for the period ending July 30, 2017. The motion carried 4-0.

FORMAL ACTION

Mr. Raymond moved and Mrs. Moyle seconded the motion to approve LycoCTC policies 232, 235.1, 601, 602, 603, 604, 607, 608, 611, 612, 613, 614, 615 as presented. The motion carried 4-0.

Mrs. Moyle moved and Mr. Raymond seconded the motion to approve the Student Handbook for the 2017-2018 school year with changes as presented. The motion carried 4-0.

Mrs. Moyle moved and Mr. Raymond seconded the motion to approve the Program Offerings for the 2017-2018 school year as presented. The motion carried 4-0.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve the professional certification change for Dawn Shaffer from Vocational Intern to Vocational Instructional I as presented. The motion carried 4-0.

Mr. Raymond moved and Mrs. Moyle seconded the motion to approve the 2017-2018 substitute list as presented. The motion carried 4-0.

Mrs. Moyle moved and Mr. Raymond seconded the motion to approve enrollment in fall courses for Brian Anstadt, Mike Bigger, Catherine Farr, Kerri Kime, Jeff Meck, Dawn Shaffer, Paul Shimel, and the new Construction Trades Instructor for continuing education. The motion carried 4-0.

Mr. Raymond moved and Mrs. Moyle seconded the motion to approve Diane Santo as the voting delegate to participate in the PSBA Delegate Assembly held in October 2017. The motion carried 4-0.

Mrs. Moyle moved and Mr. Raymond seconded the motion to approve the resignation of Shawn Smith from the position of Construction Trades Instructor dated August 14, 2017. The motion carried 4-0.

ADMINISTRATIVE REPORTS

Facilities/Operations/Safety Committee:

Mr. Butler thanked Trish, LizAnn, Rhaylene, Mike, Dave and the team in the business office for handling things in his absence. He also thanked East Lycoming for putting in a new camera security system this summer.

Mr. Butler said that he checked into the clearances for bus drivers and noted that we need to approve the bus contractors at the September meeting.

Curriculum/Programs/Enrollment:

The instructors will be doing in-service days August 21-23rd. Dawn Shaffer will be doing first aid and CPR training on Monday and Tuesday. We will also be doing some Classmate web training during that time.

Muncy and Loyalsock will be starting on the 24th, Hughesville and Warrior Run on the 25th, and Montoursville will be starting on September 5th. We will be having the welcome assembly on the 28th, and a smaller information session for Montoursville at a later date.

Lyco received a sanction letter from PDE regarding our low non-traditional numbers. Our numbers have gone up slightly for 2017-18.

Instruction / Professional Development:

We just received new Chrome Books for some of the classrooms. This seemed to be the logical next step to fit in with the Google programs we have been incorporating over the last couple of years. They are low cost and the students have the ability to create Google documents.

Construction, Culinary Arts, and Health Careers will all have mid-sessions again this year. Additionally, we will have a flex class in Automotive for special needs students and a Forensics class again this year taught by Cathy Farr, our Criminal Justice Instructor. Currently these classes are only attended by East Lycoming students, but Mr. Butler noted that they are open to all districts.

Communications/ Public Relations:

After discussing the possibility of joining LycoCTC, the South Williamsport School District decided to continue sending their students to Williamsport for their technology classes.

Chris Kenyon is continuing to review our policies regarding the member districts and the procedure for new incoming districts.

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday on September 21, 2017 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Raymond seconded the motion to adjourn at 7:59 pm. The motion carried 4-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary

