

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on August 16, 2018 at the LycoCTC Cafe.

Mr. Edward Ade, Board President called the meeting to order at 7:06 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mrs. Donna Gavitt	A	Mr. Michael Mamrak	P	East Lycoming
Mr. Edward Ade Jr.	P	Mr. John Raymond		Loyalsock
Mr. Robert Logue	P			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Douglas Whitmoyer	P	Mr. George Grose		Warrior Run

Others present: Mr. Maciejewski, Mr. Michael Pawlik, Mr. Eric Butler

EXECUTIVE SESSION

Prior to the regular meeting, an executive session, to discuss personnel, was held from 6:54- 7:05

MEETING MINUTES

Mrs. Moyle moved and Mr. Logue seconded the motion to accept the meeting minutes from the June 21, 2018 regularly scheduled meeting. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to accept the bills from June 15, 2018 to June 29, 2018 in the amount of \$106,333.67 as presented. The motion carried 5-0

Mr. Mamrak moved and Mr. Whitmoyer seconded the motion to accept the bills from July 1, 2018 to August 9, 2018 in the amount of \$200,299.37 as presented. The motion carried 5-0

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to accept the financial reports for the period ending June 30, 2018. The motion carried 5-0.

Mrs. Moyle moved and Mr. Mamrak seconded the motion to accept the financial reports for the period ending July 30, 2018. The motion carried 5-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve Reed Kimble as the Computer Technology Instructor for the 2018-2019 school year at Level 1 Emergency as presented.
The motion carried 5-0.

Mr. Whitmoyer moved and Mr. Mamrak seconded the motion to approve the second reading of LycoCTC policy # 626 Procurement- Federal Programs as presented. The motion carried 5-0.

Mr. Whitmoyer moved and Mrs. Moyle seconded the motion to approve the Student Handbook for the 2018-2019 school year as presented. The motion carried 5-0.

Mr. Mamrak moved and Mrs. Moyle seconded the motion to approve the Program Offerings for the 2018-2019 school year. The motion carried 5-0

Mrs. Moyle moved and Mr. Whitmoyer seconded the motion to approve the 2018-2019 Substitute list as presented. The motion carried 5-0

Mrs. Moyle moved and Mr. Mamrak seconded the motion to approve enrollment in courses for Brian Anstadt, Mike Bigger, Catherine Farr, Kerri Kime, Dawn Shaffer, Paul Shimel, and the computer instructor for the 2018-2019 school year. The motion carried 5-0

Mr. Whitmoyer moved and Mr. Mamrak seconded the motion to approve the resignation of Nancy Trought from the position of Paraprofessional as of August 31, 2018. The motion carried 5-0

Mr. Mamrak moved and Mrs. Moyle seconded the motion to recommend to approve an increase of 2.7% for Mr. Eric Butler, Executive Director for the 2018-19 school year retroactive to July 1, 2018. The motion carried 5-0

ADMINISTRATIVE REPORTS

Facilities/Operations/Safety Committee:

Renovations to the loading dock are currently being done, it should be ready for the start of the school year.

Curriculum/Programs/Enrollment:

Mr. Butler reviewed anticipated enrollment numbers for the upcoming school year. With 320 projected students, we are sitting about where we normally are for this time of year.

A discussion was held on the direction that the computer program will be taking in the future. In order to keep it relevant, Mr. Butler feels we should focus more on networking and security.

Mr. Butler talked about adding a new medical records program for the 2019-20 school year. There is a specific process that we have to go through with PDE. The first step is creating an Occupational Advisory Committee which he will start doing this fall.

Instruction/Professional Development:

Our instructors will start the school year with three in service days beginning on the 20th. The students will start on the 24th this year.

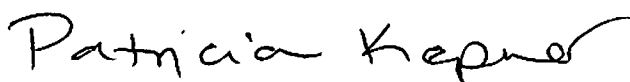
ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, September 20, 2018 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Mamrak seconded the motion to adjourn at 7:57 pm. The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary