



JOINT OPERATING COMMITTEE MEETING  
7:00 P.M., Thursday, April 21, 2022  
LycoCTC Café AGENDA

1. **CALL TO ORDER**-Mr. Mike Mamrak, President \_\_\_\_\_ TIME

2. **ROLL CALL** – Patricia Kepner, Board Secretary

<u>MEMBER</u>	<u>ALTERNATE</u>	<u>DISTRICT</u>
_____ Mr. Michael Mamrak	_____ Mrs. Tara Buebendorf	East Lycoming
_____ Mrs. Valerie Komarnicki	_____ Dr. Carolyn Strickland	Loyalsock
_____ Mr. Dave Shimmel	_____ Mr. Dale Ulmer	Montoursville
_____ Mr. David Messenger	_____ Mr. Kim Walker	Muncy
_____ Mr. Douglas Whitmoyer	_____ Mr. Daniel Truckenmiller	Warrior Run

**OTHERS**

- \_\_\_\_\_ Mr. Gerald McLaughlin, Superintendent of Record, Loyalsock Township School District
- \_\_\_\_\_ Mr. Nathan Minium, Executive Director, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Patricia Kepner, Board Secretary, Lycoming Career & Technology Center
- \_\_\_\_\_ Mrs. Heather Burke, Accounting Services, East Lycoming School District
- \_\_\_\_\_ Mr. Christopher H. Kenyon, McCormick Law Firm, Solicitor

3. **MINUTES**

A. **Approval of minutes from the March 17, 2022 regularly scheduled public meeting.**

_____ Moved	_____ Seconded	_____ Roll Call
_____ Ayes	_____ Nays	_____ Abstained

4. **FINANCIAL REPORTS**

A. **Approval of financial reports for the period ending March 31, 2022 as presented.**

B. **Approval of bills from March 11, 2022 to April 13, 2022 in the amount of \$255,350.32 as presented.**

_____ Moved	_____ Seconded	_____ Roll Call
_____ Ayes	_____ Nays	_____ Abstained

5. FORMAL ACTION

- A. Recommendation to approve the second reading of LycoCTC policies 227, 333, 815, 816 as presented.
- B. Recommendation to approve the first reading of LycoCTC policies 334, 335, 709, and 800.1 as presented.
- C. Recommendation to approve the second reading of the LycoCTC 2022-2023 calendar as presented.
- D. Recommendation to approve the Bureau of Career and Technical Education Approved Program Evaluation Correction Plan and Status Update as presented.
- E. Recommendation to approve job descriptions for the Computer Systems Technology Instructor, Health Careers Instructor and the Workforce Development Coordinator, and as presented.
- F. Recommendation to approve the resignation of Reed Kimble with the last day of April 15, 2022 as presented.
- G. Recommendation to approve Shirley Laird, contracted through Kelly Services, as a short-term substitute for the vacant Computer Systems Technology position at a rate of \$300. Per day, effective on or around April 19, 2022 as presented.
- H. Recommendation to approve the resignation of Mike Wood as the Automotive Teaching Assistant effective May 26, 2022 as presented.
- I. Recommendation to approve the rate increase for McCormick Law Firm effective July 1, 2022 as presented.

**J. Recommendation to Lauren Adams (Health Careers) and David Bjorkman (Criminal Justice) as Occupational Advisory Committee members as presented.**

**K. Recommendation to approve the list of items for auction and for disposal as presented.**

\_\_\_ Moved            \_\_\_ Seconded    \_\_\_ Roll Call  
\_\_\_ Ayes             \_\_\_ Nays         \_\_\_ Abstained

**6. ADMINSTRATIVE REPORTS**

1. Facilities/Operations
2. Curriculum / Programs / Enrollment (chart included)
3. Instruction / Professional Development
4. Communications / Public Relations

**7. INFORMATION**

- **The next Joint Operating Committee Meeting is scheduled for Thursday, May 19, 2022 at the Lycoming Career & Technology Center Café at 7:00 p.m.**

**8. ADJOURNMENT**

\_\_\_ Moved            \_\_\_ Seconded    \_\_\_ Roll Call  
\_\_\_ Ayes             \_\_\_ Nays         \_\_\_ Abstained                    \_\_\_\_\_ Time