

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on August 20, 2020.

Mr. Michael Mamrak, Board President called the meeting to order at 7:02 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Rose Trevouledes		East Lycoming
Mr. Paul Young	P	Dr. Carolyn Strickland		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. Kim Walker	P	Mr. Steven Hill		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Eric Butler, Mr. Gerald McLaughlin, Heather Burke, Benton High School liaison, Lance Wolfe, Benton High School Board President, Carl Osborg, and Ms. Patricia Kepner.

EXECUTIVE SESSION

Mr. Shimel moved and Mr. Walker seconded the motion to go into executive session for personnel matters at 7:03.

Mr. Shimel moved and Mr. Walker seconded the motion to come out of executive session at 7:12.

MEETING MINUTES

Mr. Shimel moved and Mr. Young seconded the motion to accept the meeting minutes from the July 16, 2020 regularly scheduled meeting. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Shimmel moved, and Mr. Young seconded the motion to accept the bills from July 10, 2020 to August 13, 2020 in the amount of \$153,556.42 and the financial reports for the period ending July 31, 2020 as presented. The motion carried 5-0.

FORMAL ACTION

Mr. Young moved and Mr. Shimel seconded the motion to approve the following action items:

- A. The Student Handbook for the 2020-2021 school year.
- B. The Program Offerings for the 2020-2021 school year.
- C. The daily times sessions for the 2020-2021 school year.
- D. The LycoCTC 2020-2021 substitute list.
- E. The LycoCTC Emergency Instructional Time Plan.
- F. McCormick Law Firm as School Solicitor for the 2020-2021 school year.
- G. Enrollment in courses for Brian Anstadt, Catherine Farr, Kerri Kime, Harry Kline, Dawn Shaffer, Paul Shimel, William Way and Reed Kimble for the 2020-2021 school year.
- H. Muncy Bank and Trust as Point of Deposit for the 2020-2021.
- I. Susquehanna Transit, Murray Transportation, and Loyalsock Township School District as bus contractors for LycoCTC field trips for the 2020-2021.
- J. A 3 % increase for the paraprofessionals for the 2020-2021 school year.
- K. A 3% increase for Patricia Kepner, Secretary to the Director, for the 2020-2021 school year.

The motions carried 5-0.

ADMINISTRATIVE REPORTS

Facilities/Operations:

Curriculum /Programs/Enrollment

- Mr. Butler stated that the enrollment numbers are pretty typical for late August. He mentioned that he informed the sending schools which programs are closed at this point. For this year, to try to help maintain social distancing, if we lose a student, we will not fill that seat unless we get the numbers down a little more than usual.
- At this time, all schools have said that they will be sending students every day.
- We have \$220,000 in grant money this year to assist with technology issues, virtual trainers, etc.

Instruction/Professional Development

- Kelli Finck, attendance secretary and paraprofessional will be working from home a few days a week, due to her children being online for half of the week. She will still continue to do her attendance office work from home and will also provide online support to students.
- Mr. Butler gave Rhaylene Cooley, Workforce Development Coordinator, the additional title of Distance Education Coordinator for this year. She will be ensuring that all students are participating in and have the proper technology to be successful in the online classes. Every classroom will be doing some type of online activity every day so that the students get accustomed to it in case of another closure.
- KVS has donated a super computer server for use in the Computer Systems classroom.
- Health Careers has received the new Alex SIM man for the classroom. It will be a great learning tool for students.
- Our CNC machine will be coming on Monday- this will be used by the Auto, Construction and Drafting classrooms.
- We will start with In-service on Monday, the 24th, and students will be here on Wednesday. Mr. Butler mentioned that in his superintendent's meeting, the schools that have started already had reported that things were running smoothly.

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, September 17, 2020 at 7:00 pm at the Lycoming Career & Technology Center Café or an electronic meeting will take place if deemed necessary.

ADJOURNMENT

With no further business, Mr. Shimmel moved and Mr. Walker seconded the motion to adjourn at 7:35 pm. The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary