

**Lycoming Career & Technology Center  
Joint Operating Committee  
Regular Monthly Public Meeting**

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on October 15, 2020.

Mr. Michael Mamrak, Board President called the meeting to order at 7:02 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Rose Trevouledes		East Lycoming
Mr. Paul Young	P	Dr. Carolyn Strickland		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. Kim Walker	P	Mr. Steven Hill		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Eric Butler, Mr. Gerald McLaughlin, Mr. Christopher Kenyon, solicitor, and Ms. Patricia Kepner.

### **MEETING MINUTES**

Mr. Young moved and Mr. Walker seconded the motion to accept the meeting minutes from the September 17, 2020 regularly scheduled meeting. The motion carried 5-0.

### **FINANCIAL REPORTS**

Mr. Young moved, and Mr. Walker seconded the motion to accept the bills from September 11, 2020 to October 8, 2020 in the amount of \$221,401.26 and the financial reports for the period ending September 30, 2020 as presented. The motion carried 5-0.

### **FORMAL ACTION**

Mr. Walker moved and Mr. Young seconded the motion to approve the following action items:

- A. LycoCTC policies 309.1, 803, and 907.
- B. The Occupational Advisory Committee List for the 2020-21 school

Mr. Young moved and Mr. Walker seconded the motion to approve the following action items:

- C. Professional Certification change for Dawn Shaffer from Vocational I to Vocational II, retroactive to August 24, 2020.
- D. A request for a one-year extension from the Pennsylvania State Board of Education for the Vocational Intern Certification for William Way to enable completion of education requirements disrupted by COVID.

### **ADMINISTRATIVE REPORTS**

#### **Curriculum /Programs/Enrollment**

Mr. Butler said it has been a challenge for the staff managing all the different learning options that the sending districts have put in place this year, but that everyone has been adapting well.

**Instruction/Professional Development**

This year LycoCTC will be having the 339 comprehensive audit review. Mr. Anstadt, Culinary Arts instructor is taking the lead on it this year, and everyone has been doing a great job gathering and organizing all their documentation in preparation.

This year, Lyco will be participating in TAP, a technical assistance program offering free professional development services from PDE.

**ADDITIONAL INFORMATION**

The next Joint Operating Committee Meeting will be held Thursday, November 19, 2020 at 7:00 pm at the Lycoming Career & Technology Center Café or an electronic meeting will take place if deemed necessary.

**ADJOURNMENT**

With no further business, Mr. Young moved and Mr. Walker seconded the motion to adjourn at 7:17 pm. The motion carried 5-0.

Respectfully submitted,  
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary