

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on March 18, 2021.

Mr. Michael Mamrak, Board President called the meeting to order at 7:01 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Mrs. Valerie Komarnicki	P	Dr. Carolyn Strickland		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. Kim Walker	P	Mr. Steven Hill		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Eric Butler, Mr. Gerald McLaughlin, Mrs. Heather Burke (by phone), and Mr. Christopher Kenyon, Solicitor.

MEETING MINUTES

Mr. Shimmel moved and Mr. Whitmoyer seconded the motion to accept the meeting minutes from the February 28, 2021 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Walker moved, and Mr. Shimmel seconded the motion to accept the financial reports for the period ending February 28, 2021 and the bills from February 12, 2021 to, March 11, 2021 in the amount of \$95, 423.44 as presented. The motion carried 5-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to approve the following action items:

- A. Second Reading of LycoCTC policies 135 and 203
- B. First Reading of LycoCTC policies 810.3 and 824.
- C. First reading of the LycoCTC 2021-2022 proposed calendar
- D. First reading of the LycoCTC 2021-2022 proposed operating budget

ADMINISTRATIVE REPORTS

Curriculum /Programs/Enrollment:

Mr. Butler discussed the future of the drafting program. Mr. Bigger, the drafting instructor will be retiring at the end of this school year. The class has had low enrollment for the last couple of years, and in light of that, Mr. Butler thinks it most prudent to close the program after this year. Five students, including three incoming seniors were planning to return next year. He has spoken to each of the students and they have a plan in place for them, including co-op placements or Penn College classes.

Mr. Butler also discussed the new program that we are planning to implement for next year, Medical Office. He stated that there has been a good amount of interest from the potential incoming students.

Recruitment:

Due to the COVID challenges surrounding student visitation and recruitment this year, we had new videos made for all of the classes. Most of them have been loaded onto the website and can be viewed on the main page.

Facilities/Operations:

Mrs. Burke discussed and explained the 2021-2022 proposed operating budget.

Communications/ Public Relations:

Mr. Butler talked about the COVID vaccine and stated that 60 percent of the Lyco staff has received the vaccination at this point.

He is looking at making a slight change to safety procedures and allowing military recruiters and other representatives from local colleges, etc. to come in and present to the students if they have proof of vaccination. If they have not, they can still set up and meet with interested students outside.

The National Guard did visit last week and set up a tent outside in order to meet with students while maintaining a safe distance.

Instruction/Professional Development:

Mr. Butler invited all the board members to a Zoom conference on understanding and developing career trees between local businesses and schools.

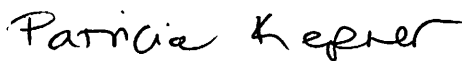
ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, April 15, 2021 at 7:00 pm at the Lycoming Career & Technology Center Café or an electronic meeting will take place if deemed necessary.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Walker seconded the motion to adjourn at 7:37 pm. The motion carried 5-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary