

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on May 20, 2021.

Mr. Michael Mamrak, Board President called the meeting to order at 7:01 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Mrs. Valerie Komarnicki	P	Dr. Carolyn Strickland		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. Kim Walker	P	Mr. Steven Hill		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Eric Butler, Mr. Gerald McLaughlin, Mrs. Heather Burke, and Mr. Christopher Kenyon, Solicitor.

PRESENTATION

Mrs. Dawn Shaffer, Health Careers Instructor spoke to the board about her continually growing class and about possible solutions to some overflow issues.

MEETING MINUTES

Mr. Shimel moved and Mr. Whitmoyer seconded the motion to accept the meeting minutes from the April 15, 2021 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mr. Walker seconded the motion to accept the financial reports for the period ending April 30, 2021 and the bills from April 9, 2021 to May 13, 2021 in the amount of \$ 598,033.22 as presented. The motion carried 5-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to approve the following action items as presented:

- A. Final reading of the LycoCTC 2021-2022 proposed calendar
- B. To discontinue the Engineering Drafting program, CIP 15.1301 at the conclusion of the 20-21 school year.
- C. To split the part-time paraprofessional/ attendance secretary position into one locally funded office secretarial position and one grant funded paraprofessional position.
- D. To permit synchronous learning for limited durations only and on a case by case basis for school year 21-22 and beyond.
- E. To permit returning former drafting students during their senior year at LycoCTC, the option of taking one Penn College drafting course each for the fall and spring semesters during the 21-22 and 22-23 school years.

F. Timmy Troutman as a substitute teacher for the remainder of the 20-21 school year.

ADMINISTRATIVE REPORTS

Curriculum /Programs/Enrollment:

Mr. Butler and Mrs. Shaffer, Health Careers instructor proposed possible solutions for overflow in her classroom for next year.

Mr. Butler discussed the process for closing a program and was happy to report that with our projected enrollment numbers for next year, no class is in danger of closing.

We will be adding a mid-session to both of the automotive classes for next year, due to increasing enrollment. The Criminal Justice class now has a flex Forensics class for 45 minutes in the middle of the day. We are anticipating that we will need to a mid-session in that program for the 22-23 school year due to increasing numbers in that program as well. The instructors have done their best to complete the NOCTI testing this year. All classes did the written test, but only a few classes were able to do the hands-on portion as well. The remaining programs did local assessments based on the required competencies and created a local document showing that they had completed those tasks.

The last student day will be Friday, June 4th.

Facilities/Operations:

Next year, the computer program will be moving into the soon to be vacated Drafting classroom to allow room for more students and aide with social distancing.

Planned upgrades to the Automotive Level One classroom storage will hopefully be completed this summer.

The Automotive level two and three shop needs a new four post lift and the Culinary Arts program is in need of a new range. These items will be ordered through a grant for next year.

Mr. Butler mentioned increasing regulatory demands from various government agencies and suggested that the board consider hiring a second administrator in the future.

Unfortunately, we appear to have had an item stolen from the construction garage. The Hughesville police department is doing an investigation.

Communications/ Public Relations:

Mr. Butler thanked Mr. McLaughlin and his staff for allowing us to have the senior ceremony at their facilities and for all the extra assistance they gave us to make it a wonderful evening.

The LycoCTC Café and the Lyco Tykes programs are critical to the success of the culinary Arts program and the Early Childhood Education programs. Barring any unforeseen COVID related issues next year, we plan to beginning running those programs again in early October.

Mr. Butler mentioned that we will be losing Sgt. Ackard, our Army National Guard recruiter, as he gets promoted and will be moving on to a different area. He is a great resource for the students and has done a lot with them and for them in the different classes.

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, June 17, 2021 at 7:00 pm at the Lycoming Career & Technology Center Café or an electronic meeting will take place if deemed necessary.

ADJOURNMENT

With no further business, Mr. Walker moved and Mr. Shimmel seconded the motion to adjourn at 7:49 pm. The motion carried

5-0.

Respectfully submitted,
Lycoming Career & Technology Center

Patricia L. Kepner

Patricia Kepner: Board Secretary