

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on November 18, 2021.

Mr. Michael Mamrak, Board President called the meeting to order at 7:00 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Mrs. Valerie Komarnicki	A	Dr. Carolyn Strickland		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. Kim Walker	P	Mr. Steven Hill		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Gerald McLaughlin, Mr. Nathan Minium, Mr. William Martens, Mrs. Heather Burke, Christopher Kenyon, and Patricia Kepner.

MEETING MINUTES

Mr. Walker moved and Mr. Whitmoyer seconded the motion to accept the meeting minutes from the October 21, 2021 regularly scheduled meeting as presented. The motion carried 4-0.

FINANCIAL REPORTS

Mr. Walker moved and Mr. Shimmel seconded the motion to approve the financial reports for the bills from October 15, 2021 to November 11, 2021 to in amount of the amount of \$182,731.42 as presented. The motion carried 4-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Shimel seconded the motion to approve the following action items as presented:

- A. The agreement for the Contracted Career and Technical Education Consulting Services with William Martens, 3006 Green Valley Road, Hughesville.
- B. The Active Internet Technologies (Finalsite) products and services agreement for June 30, 2021 through June 30, 2025 at a cost of \$2500. Annually.
- C. Nathan Minium as the Open Records Officer for the Lycoming Career and Technology Center pursuant to Section 502 of the Right-to Know Law.
- D. LycoCTC policy # 134.
- E. Randy Holmes as a substitute for the remainder of the 2021-2022 school year, retroactive to November 11, 2021 at a rate of \$100.00 per day.

The motions carried 4-0.

ADMINISTRATIVE REPORTS

See Attached

ADDITIONAL INFORMATION

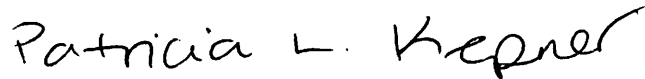
The next Joint Operating Committee Meeting will be held Thursday, December 16, 2021 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to adjourn at 7:23 pm. The motion carried

4-0.

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary



Interim Executive Director Report

11/18/21

Find below a summary of the activities and actions of the Interim Executive Director for the period of 11/1/21 through 11/18/21.

- I've met with all staff and have performed classroom/teacher visits in:
 - Culinary Arts
 - Computer Systems
 - Early Childhood Education
 - Automotive Technology
 - Health Careers
 - Construction Technology
- The Supplemental Equipment Grant that was due on 11/8/21 has been submitted. It was for approximately \$30,000 dollars.
- Reviewed the current certification status for all teaching staff.
- Met with Rhaylene Cooley to familiarize myself with the CTC's E-grants system.
- Notified building Principals from various Districts concerning Covid tracing and the resulting student exclusions.
- Convened staff to review the changes due to the Commonwealth Court's decision to invalidate the Department of Health's mask mandate. We reviewed the CTC's safety plan.
- Spoke to John Pulver, Associate Director of the Pennsylvania Association of Career and Technical Administrators concerning the CTC's upcoming 339 audit, which takes place in February.
- Reviewed the 339 materials in Google Drive
- Daily email contact with, Nathan Minium, the incoming Director.
- On a positive note: On November 2nd, Kerri Kime was notified she had received a \$1,000 dollar grant for STEM-related materials for her classroom from PPL. She'll use that money to secure handheld devices for students to use with the Promethean Board in her classroom. Thanks goes out to Kerri for taking the initiative to apply for the grant for the benefit of her students.