

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on September 16, 2021.

Mr. Michael Mamrak, Board President called the meeting to order at 7:02 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mr. Michael Mamrak	P	Mrs. Tara Buebendorf		East Lycoming
Mrs. Valerie Komarnicki	P	Dr. Carolyn Strickland		Loyalsock
Mr. Dave Shimmel	P	Mr. Dale Ulmer		Montoursville
Mr. Kim Walker	P	Mr. Steven Hill		Muncy
Mr. Douglas Whitmoyer	P	Mr. Daniel Truckenmiller		Warrior Run

Others present: Mr. Gerald McLaughlin, Mr. Eric Butler, Mrs. Heather Burke, and Christopher Kenyon, Solicitor.

MEETING MINUTES

Mr. Shimmel moved and Mr. Walker seconded the motion to accept the meeting minutes from the August 19, 2021 regularly scheduled meeting as presented. The motion carried 5-0.

FINANCIAL REPORTS

Mr. Whitmoyer moved and Mr. Shimmel seconded the motion to approve the financial reports for the period ending August 31, 2021 and the bills from August 13, 2021 to September 9, 2021 amount of the amount of \$104,405.31 as presented. The motion carried 5-0.

FORMAL ACTION

Mr. Whitmoyer moved and Mr. Walker seconded the motion to approve the following action items as presented:

- A. The 2021-22 Occupational Advisory Committee list.
 - B. LycoCTC revised policies 006 and 903.
 - C. Brian Anstadt as the Dean of Students for the 2021-22 school year at a stipend of \$750.00
 - D. Rhaylene Cooley as the Skill USA advisor for the 2021-2022 school year at a stipend of \$800.00
 - E. Kerri Kime as the National Technical Honor Society advisor for the 2021-2022 school year at a stipend of \$800.00
- The motions carried 5-0.
- F. Mr. Mamrak moved and Mr. Whitmoyer seconded the motion to approve David Schaap for the 2022 PSBA president elect as presented. The motion carried 5-0.
 - G. Mr. Walker moved and Mr. Shimmel seconded the motion to approve Allison Mathis, North Hills School District for the 2022 PSBA vice- president elect as presented. The motion carried 5-0.
 - H. Mrs. Komarnicki moved and Mr. Whitmoyer seconded the motion to approve Richard Frerichs, William LaCoff and Nathan Mains for the 2022 PSBA Insurance Trust Trustees as presented. The motions carried 5-0.
 - I. Mr. Shimmel moved and Mrs. Komarnicki seconded the motion to approve Deana Lancenese, Bethanne Ziegler, and Jaime Lynn Zimerofsky for the 2022 PSBA Forum Steering Committee as presented. The motion carried 5-0.

- J. Action item removed- deemed no vote necessary.
- K. Mr. Whitmoyer moved and Mr. Walker seconded the motion to approve Patricia Kepner as the JOC Board Secretary retroactive to July 1, 2021 for the term ending June 30, 2025. The motion carried 5-0
- L. Mr. Walker moved and Mr. Shimmel seconded the motion to approve Susquehanna Transit, Murray Transportation, and Loyalsock Township School District for LycoCTC field trips for the 2021-2022 school year. The motion carried 4-0 with 1 abstention.

ADMINISTRATIVE REPORTS

Curriculum/Programs/Enrollment:

Mr. Butler stated that we had a decrease in enrollment before school started for Health Careers, so the numbers are manageable for now. We will re-evaluate the second teacher for the Health Careers class and possibly hire one in the summer for next year, depending on the projected enrollment numbers. We will be allowing our juniors in Health Careers to take an EMR or EMT class the summer before their senior year, just as they have the option to do a CNA course. Mr. Butler explained the billing process and that September 15th is used as the cutoff date for billing. The enrollment number for billing will be around 307, which is higher than last year despite having one less program this year. The new lift for the automotive classroom has arrived and is currently being wired. The construction class has a few community projects that they will be starting soon. Students will be going back out on co-op this year.

Instruction/Professional Development:

The JOC discussed longevity raises for long term hourly employees. On October 11th, we will be doing a training on literacy in the curriculum through TAP (Technical Assistance Program)

Communications/Public Relations:

The Lyco Tykes preschool will tentatively be starting in late October and we are not sure when the café will be opening.

EXECUTIVE SESSION

- A. Mr. Shimmel moved and Mr. Walker seconded the motion to go into executive session for personnel reasons at 7:45 p.m. The motion carried 4-0.
- B. Mr. Shimmel moved and Mr. Whitmoyer seconded the motion to come out of executive session at 7:59 p.m. The motion carried 4-0.

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, October 21, 2021 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mr. Shimmel moved and Mr. Walker seconded the motion to adjourn at 8:00 pm. The motion carried 4-0.

Respectfully submitted,
Lycoming Career & Technology Center

Patricia L. Kepner

Patricia Kepner: Board Secretary