

Lycoming Career & Technology Center
Joint Operating Committee
Regular Monthly Public Meeting

The Lycoming Career & Technology Center's Joint Operating Committee held their regular monthly public meeting on August 18, 2016 at 7:00 p.m. at the LycoCTC Cafe.

Mr. George Hagemeyer -President called the meeting to order at 7:00 p.m.

Roll Call:

<u>MEMBER</u>	<u>P/A</u>	<u>ALTERNATE</u>	<u>P/A</u>	<u>DISTRICT</u>
Mrs. Diane Santo	P	Mr. Randy Eddinger	P	East Lycoming
Mr. Edward Ade Jr.	P	Mr. John Raymond		Loyalsock
Mr. George Hagemeyer	P			Montoursville
Mrs. Rhondel Moyle	P	Mr. Bob Titman		Muncy
Mr. Elias Stevens	A	Mr. Todd Moser	P	Warrior Run

Others present: Mr. David Maciejewski, Mr. Eric Butler, Mr. Christopher Kenyon, Solicitor,
Mrs. Patricia Kepner, Board Secretary

MEETING MINUTES

Mr. Hagemeyer moved and Mr. Ade seconded the motion to go into executive session to discuss personnel. The motion carried 5-0.

Mr. Hagemeyer moved and Mrs. Santo seconded the motion to come out of executive session at 7:28 p.m. The motion carried 5-0

Mr. Ade moved and Mrs. Moyle seconded the motion to accept the meeting minutes from the June 16, 2016 regularly scheduled meeting. The motion carried 5-0

FINANCIAL REPORTS

Mrs. Santo moved and Mr. Ade seconded the motion to accept the bills from June 10, 2016 to June 30, 2016 in the amount of \$93,511.02. The motion carried 5-0

Mrs. Santo moved and Mr. Ade seconded the motion to accept the financial reports for the period ending June 30, 2016. The motion carried 5-0

Mr. Ade moved and Mrs. Santo seconded the motion to approve the bills from 7/1/2016 to 7/14/2016 in the amount of \$75,828.41 The motion carried 5-0

Mrs. Santo moved and Mr. Ade seconded the motion to approve the bills from July 15, 2016 to August 10, 2016 in the amount of \$89,109.33 The motion carried 5-0

Mrs. Santo moved and Mr. Ade seconded the motion to accept the financial reports for the period ending July 30, 2016. The motion carried 5-0

FORMAL ACTION

Mr. Ade moved and Mrs. Santo seconded the motion to approved the student handbook for the 2016-2017 school year as presented. The motion carried 5-0.

Mr. Ade moved and Mrs. Moyle seconded the motion to approve the PDE Approved Program Evaluation Corrective Action Plan as presented. The motion carried 5-0.

Mrs. Santo moved and Mr. Ade seconded the motion to approve the resignation of Deborah Currinder, criminal justice instructor, dated August 2, 2016. The motion carried 5-0.

Mr. Ade moved and Mrs. Santo seconded the motion to approve the verbal resignation of Jordan Hill, paraprofessional, effective June 3, 2016. The motion carried 5-0.

Mrs. Santo moved and Mr. Ade seconded the motion to approve the enrollment in fall courses for Brian Anstadt, Mike Bigger, Kerri Kime, Jeff Meck, Dawn Shaffer, Paul Shimel, Shawn Smith, and the criminal justice instructor for continuing education. The motion carried 5-0.

Mr. Ade moved and Mrs. Santo seconded the motion to approve the 2016-2017 substitute list as presented. The motion carried 5-0.

Mrs. Santo moved and Mr. Moser seconded the motion to Kevin Hartsock, Jesse Thomas, Michael Miele, and Joshua Archer as Culinary Arts Occupational Advisory Committee members as presented. The motion carried 5-0.

Mr. Ade moved and Mrs. Moyle seconded the motion to appoint Diane Santo as the voting delegate to participate in the PSBA Delegate Assembly which will be held on October 15, 2016. The motion carried 5-0.

Mr. Ade moved and Mrs. Moyle seconded the motion to approve Rhaylene Cooley for the position of Workforce Development Coordinator beginning the 2016-2017 school year at a step seventeen, Masters, as presented. The motion carried 5-0.

Mrs. Santo moved and Mr. Ade seconded the motion to approve Pamela Foresman as a Perkins funded paraprofessional/ attendance secretary for the 2016-2017 school year at a rate of \$10.75 as presented. The motion carried 5-0.

Mr. Ade moved and Mr. Moser seconded the motion to approve a 2.75 % salary increase in the hourly wage for the paraprofessional staff for the 2016-2017 school year. The motion carried 5-0.

Mr. Ade moved and Mrs. Santo seconded the motion to approve Catherine Farr for the postion of Criminal Justice Instructor beginning the 2016-2017 school year at Level I emergency as presented. The motion carried 5-0.

ADMINISTRATIVE REPORTS

Facilities / Operations:

Mr. Butler thanked Patricia Kepner for her efforts and hard work over the summer. There have been numerous improvements during the summer months, including the installation of a new phone system and security system, and repairs to the heating/cooling system. With the receipt of the new chairs, the café renovations are nearly complete. The last thing needed to finish the project will be wall decorations, which will be coming soon.

Curriculum/Programs/Enrollment:

Several Health Careers students have taken the nurse aide program at HAAC over the summer. As soon as they take the test, they will receive their certificates.

Only one student did not pass the EMR exam.

Our seniors had a 90% passing rate (competent or advanced) on the NOCTI exam last year. Seventy-three percent received the Pennsylvania Skills Certificate as compared to Sixty- three percent statewide. Mr. Butler likened this to graduating with honors.

Instruction / Professional Development:

Dawn Shaffer, health careers instructor will be doing a PC NOW class this year in conjunction with her curriculum for her senior students. The students will receive 3 credits in medical terminology at the completion of the course.

Mr. Butler talked about the Skills USA National competition in Louisville, Kentucky. Loyalsock allowed us to use their passenger van at a great rate. He said the teams did a great job and the construction team received a lot of great compliments from judges. The entrepreneurship team also did a wonderful job with their presentation, and they were going up against other students that took a year- long class in entrepreneurship.

ADDITIONAL INFORMATION

The next Joint Operating Committee Meeting will be held Thursday, September 15, 2016 at 7:00 pm at the Lycoming Career & Technology Center Café.

ADJOURNMENT

With no further business, Mrs. Santo moved and Mrs. Moyle seconded the motion to adjourn at 8:15 pm. The motion carried 5-0

Respectfully submitted,
Lycoming Career & Technology Center



Patricia Kepner: Board Secretary

